



June 4, 2026

Dear K3 Families:

Congratulations on your admission into the K3 program at St. Marcus Lutheran School!

It may seem far off, but you'll be registering for K4 before you know it! St. Marcus has three campuses. Our K3 program is located at the Center Street Campus (CSC).

While CSC has only one K4 classroom (20 seats), our other campuses—North Avenue (NAC) and Karl Schlueter (KSC)—each have three K4 classrooms, serving 120 additional scholars!

Many K3 families grow attached to our CSC family and hope to stay, but with **71 K3 scholars and only 20 K4 seats at CSC**, most are placed at NAC or KSC for K4.

**Campus assignments are made after each enrollment period ends.** Families who apply in **February** get priority over those who apply later.

Within each enrollment period, K4 placements are considered based on the following, in order of priority.

If the scholar...

1. ...has special education needs requiring placement at a specific campus
2. ...lives within 4 blocks of the requested campus
3. ...has an immediate family member (sibling or parent) at the requested campus
4. ...has a close relative (cousin, aunt, uncle, grandparent) at the requested campus
5. ...shares transportation with others attending the requested campus

If you have a campus preference, please let the Enrollment Office know at the time of enrollment by:

Emailing | [open.enrollment@stmarcus.org](mailto:open.enrollment@stmarcus.org), Calling | 414.267.8381, or just stop in to visit!

Be sure to include: (1) the student's name, (2) parent's name, (3) requested campus(es), and (4) the reason for the request. The Enrollment Office will note it on your application.

**\*\*Please note: While we do our best to honor all requests, making a request does not guarantee a placement.**

Sincerely,

Rachel Guenther  
K3 Program Director

Shavon Clark and Jess Johnson  
Choice Enrollment Coordinator